

## REQUEST FOR TAXPAYER IDENTIFICATION NUMBER AND CERTIFICATION

### LBNL Substitute W-9

### For Domestic Companies Only

**Instructions to Vendor:** Please complete and return form to your procurement contact. *An IRS W9 form is not accepted in lieu of this W9 Substitute form.*

**Instructions to LBNL Department:** Please email to [cfo-ap-vendorsetup@lbl.gov](mailto:cfo-ap-vendorsetup@lbl.gov) or fax to (510) 486-6975. **DO NOT email tax forms that contain SSNs.** Questions? Please email [cfo-ap-vendorsetup@lbl.gov](mailto:cfo-ap-vendorsetup@lbl.gov) or call (510) 486-4784

### Vendor Information

Business Name (as it appears on federal tax return)		DBA name if any (payment will be issued to this name)		
Taxpayer ID No. (Federal TIN used to file Federal Tax return)				
Physical Address (required)	Suite No.	City	State	Zip Code + 4
Remittance Address (if different than above)	Suite No.	City	State	Zip Code + 4
DUN & Bradstreet Number <small>(for reporting purposes only)</small>	NAICS Code(s) – <small>(North American Industry Classification)</small>		Congressional District	

### Vendor Profile and Tax Acknowledgement

What does your business provide?	Type of Business:	Business Classification:	Business Status:

### State of California Income Tax Withholding Requirement

Do you physically perform services in the State of California?
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**Either a CA587 or CA590 form (not both) must be completed and signed in order to do business with LBNL.**

The information below is requested under U.S. Tax Laws. Failure to provide this information may prevent you from being able to do business with LBNL, or may result in LBNL have to deduct Federal and State backup withholding.

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number and
2. am not subject to backup withholding due to failure to report interest and dividend income and
3. I am a U.S. citizen, or other U.S. person (Note: You are considered a U.S. person if you are 1) U.S. Citizen or U.S. Resident Alien. 2) A partnership, corporation, company, or association created or organized in the U.S. or under the law of the U.S.).



Office of the Chief Financial Officer  
Accounts Payable Vendor Set Up Desk  
1 Cyclotron Rd., MS: 971-AP  
Berkeley, CA 94720  
(510) 486-4784

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The Internal Revenue Service does not require your consent to any provision of this document other than the certification required to avoid backup withholdings.

Signature of U.S. person and vendor representative (must be authorized to sign an IRS form)		Title	Date
Name of the above individual	Telephone number	Email address	